

City of Belleville

Report No: CRCS-2025-06

Meeting Date: September 22, 2025



To: Mayor and Members of Council

Department: Finance

Staff Contact: Jennifer Knight, Coordinator of Revenue and Customer Service

Subject: City of Belleville - Grant Committee

Recommendation:

That Council approve the recommendation of the Grant Committee as outlined in the Coordinator of Revenue and Customer Service Report No. CRCS-2025-06, City of Belleville Grant Committee.

Strategic Plan Alignment:

Culture and Recreation: Support a culturally diverse community

Background:

At the November 13, 2024 Council meeting Council approved the revised Grant Policy and guidelines for the new Community Impact and Tourism Grant programs. The Policy was updated to align with the new programs and guidelines being recommended and to continue to provide an equitable process for the review and approval of requests for monetary grants, and grants of municipal resources.

The Community Impact program focuses on providing funding in a fair and equitable manner to organizations, groups and events that promote the well-being and growth of the community. The maximum grant allocation under this program has been established at a total of \$10,000 (In Financial Assistance and/ or In-Kind Services).

Evaluation criteria and scoring are outlined in the approved guidelines and are available on the City's website. Additionally the Policy outlines evaluation assessment to include the availability of the requested resource, potential financial impact to the municipality, contribution to the well-being of members of the community, recognition of a worthwhile program/cause, overall community impact, and any other criteria deemed suitable by the Grant Committee.

This application was deferred from Intake 1 and is proposed to be brought forward as the final application under Intake 2. The total budget for this stream is \$90,000. To date, \$59,100 has been approved under Intake 1 (including prior-year pre-approvals) and \$35,200 under Intake 2. Any overages, once in-kind costs are finalized and recorded for these events, will be managed in accordance with the City’s Budget & Financial Controls Policy.

Financial/Analysis:

The following organization submitted a proposal outlining the details of their request. The Grant Committee reviewed the recommendation from the Staff Review Committee for the following submission:

Community Impact Grant Applications

6.1 Belleville Agricultural Society - 2025 Quinte Exhibition

Request:

Financial Assistance: \$5,000

- To assist with lighting rental, Curling Club rental and educational displays

Use of Municipally Owned Facility:

- Waive fees for Exhibition Park

Use of Municipally Owned Equipment/ Materials:

- Line parking, picnic tables, garbage and recycling bins, tables, chairs, fencing, shore pass booths, bleachers

Municipal Staff Support:

- Moving cement blocks, fencing, delivering materials

Waive vendor fees and permits

Recommendation:

THAT Belleville City Council approve the following Grant Committee recommendation for the Community Impact application below;

Applicant	Request	Recommended Funding Approval
Belleville Agricultural Society	Financial Assistance: \$5,00 In-Kind Services: \$7,150 Fee Waiver: 2,624 (includes food vendor, Hawker/ Pedlar, fire inspection fees	Fee Waiver\$2,624 (Received Financial Assistance of \$2,850 and In-kind services of \$7,150 through the Tourism Grant)

Conclusion:

That Council approve the recommendation of the Grant Committee for the submitted application outlined above.

Reviewed by:

Brandon Ferguson, Director of Finance/Treasurer

Doug Irwin, City Clerk

Matt MacDonald, Chief Administrative Officer

Status:

Approved - 11 Sep 2025

Approved - 11 Sep 2025

Approved - 15 Sep 2025