



# Belleville Police Services Board Policy

<b>Index Number:</b> <b>G-015</b>
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<b>Function: Governance</b>	<b>Subject: In Trust Bank Account</b>
<b>Regulation References:</b> Sections 132, 133(2) & 133(3) of the Police Services Act	
<b>Re-Evaluation Date:</b>  Within the Board's business plan or as otherwise initiated	<b>Effective Date:</b>  March 16, 2023

It is the policy of the Belleville Police Services Board with respect to the In Trust Account, and disposition of unclaimed money in the possession of the Belleville Police Service, the Chief of Police will:

- a) ensure processes are in place to guarantee that every effort is made to find the rightful owner;
- b) ensure that in the event the owner of money cannot be traced or does not come forward, and after a lapse of 90 days, the funds may be deposited into the In Trust account;
- c) ensure that the appropriate accounting and audit systems are in place to protect the integrity of money deposited into the fund and distribution of the money from the account;
- d) ensure that an In Trust report be part of the quarterly information report to the Board;
- e) In Trust funds may be utilized at the discretion of the Chief of Police with the Chief keeping the Board apprised of expenditures.

This Policy shall become effective this 16th day of March, 2023.

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Councillor Tyler Allsopp  
Board Chair