
**THE CORPORATION OF THE COUNTY OF HASTINGS
JOINT PROVINCIAL OFFENCES BOARD**

AGENDA

10:30 AM, Wednesday, February 4, 2026

Council Chambers & Zoom

The Minutes as prepared by the Clerk will be the official record of the meeting

HASTINGS COUNTY VISION STATEMENT

People and businesses thrive in Hastings County because of its support for individuals and families, strong communities, its natural beauty, and respect for its history and traditions.

Page

CALL TO ORDER

LAND ACKNOWLEDGEMENT

We are meeting today on the traditional territory of many nations including the Huron-Wendat, Anishnaabe, and the Haudenosaunee peoples. Hastings County Council acknowledges our shared obligation to respect, honour and sustain these lands and the natural resources contained within. We honour their cultures and celebrate their commitment to this land. We would also like to acknowledge the Mohawk and Algonquin nations whose traditional and unceded territory we are gathered upon today. Hastings County is situated on treaty land that is steep in rich Indigenous history and home to many First Nations, Métis and Inuit people.

DISCLOSURE OF INTEREST

- (a) Disclosure of Interest at the February 4, 2026 meeting

MINUTES

3 - 5

- (a) Approval of the Minutes of the November 4, 2025 meeting

BUSINESS ARISING FROM THE MINUTES

YEAR TO DATE EXPENDITURE REPORT

7 - 9

- (a) Year to Date Expenditure Reports dated to October 31, 2025

COMMUNICATIONS

1. INFORMATION CORRESPONDENCE - NONE

2. ACTION CORRESPONDENCE AND RECOMMENDATION TO COUNTY COUNCIL

- 11 - 20 (a) POA 2026 Net Proceeds Sharing Report
- 21 - 22 (b) Annual Write-off Report 2025
- 23 - 29 (c) POA Statistical Update Report 2025

BUDGET

- 31 - 35 (a) 2026 Draft Budget - recommendation to refer to County Council for approval

OTHER BUSINESS

NEXT MEETING

- (a) Date of next meeting - Call of the Chair

ADJOURNMENT

- (a) Adjournment of the February 4, 2026 meeting

**THE CORPORATION OF THE COUNTY OF HASTINGS
JOINT PROVINCIAL OFFENCES ACT BOARD**

County Administration Building
Belleville, Ontario,
November 4, 2025

A meeting of the Joint Provincial Offences Act Board was held with the following members present: Warden Bob Mullin and Deputy Warden Tony Fitzgerald (County of Hastings), Councillor Barbara Enright-Miller (City of Belleville), Jim Harrison, Mayor (City of Quinte West). Regrets were received by Lisa Anne Chatten and Chris Angelo. Also in attendance were Tony Bird, Director of Finance, Debbie Cairns, POA Court Manager, Connor Dorey, CAO, Cathy Bradley, Director of Legislative Services/County Clerk, Sarah McCurdy, Project Coordinator and Sharon Christopher, Executive Assistant.

CALL TO ORDER

- (a) Cathy Bradley, Clerk, called the meeting to order and in the absence of Committee Chair, Lisa Anne Chatten, she called for nominations for a temporary Committee Chair.

Moved by Deputy Warden Tony Fitzgerald;
Seconded by Councillor Barbara Enright-Miller;
THAT Warden Mullin be nominated as Committee Chair.

CARRIED

Ms. Bradley asked a second and third time for nominations and heard none.

Moved by Deputy Warden Tony Fitzgerald;
Seconded by Councillor Barbara Enright-Miller;
THAT nominations be closed.

CARRIED

LAND ACKNOWLEDGEMENT

We are meeting today on the traditional territory of many nations including the Huron-Wendat, Anishnaabe, and the Haudenosaunee peoples. Hastings County Council acknowledges our shared obligation to respect, honour and sustain these lands and the natural resources contained within. We honour their cultures and celebrate their commitment to this land. We would also like to acknowledge the Mohawk and Algonquin nations whose traditional and unceded territory we

are gathered upon today. Hastings County is situated on treaty land that is steep in rich Indigenous history and home to many First Nations, Métis and Inuit people.

DISCLOSURE OF INTEREST

- (a) Disclosure of Interest at the November 4, 2025 meeting

There was no disclosure of interest.

MINUTES

- (a) Approval of the Minutes of the March 4, 2025 meeting

Moved by Deputy Warden Tony Fitzgerald;

Seconded by Councillor Barbara Enright-Miller;

THAT the Minutes of the March 4, 2025 meeting be approved.

CARRIED

BUSINESS ARISING FROM THE MINUTES

YEAR TO DATE EXPENDITURE REPORT

- (a) Year to Date Expenditure Reports dated to August 30, 2025

Moved by Councillor Barbara Enright-Miller;

Seconded by Deputy Warden Tony Fitzgerald;

THAT the Year to Date Expenditure Reports dated to August 30, 2025 be approved.

CARRIED

COMMUNICATIONS

1. ACTION CORRESPONDENCE AND RECOMMENDATION TO COUNTY COUNCIL

- (a) Parts III and IX of Provincial Offences Act Interim Transfer Agreement – Extension

Moved by Councillor Barbara Enright-Miller;

Seconded by Deputy Warden Tony Fitzgerald;

THAT the Joint Provincial Offences Board recommend to Hastings County Council that they approve the extension of the Parts III and IX of Provincial Offences Act Interim Transfer Agreement with the Ministry of the Attorney General.

CARRIED

CORPORATION OF THE COUNTY OF HASTINGS

PROVINCIAL OFFENCES

For the Ten Months Ending 2025-10-31

	<u>2025</u>	<u>2025</u>	<u>%</u>
	ACTUAL	BUDGET	BUDGET
EXPENDITURES			
SALARIES	\$402,292	\$539,600	74.55%
FRINGE BENEFITS	123,544	161,900	76.31%
COMMITTEE FEES		1,705	0.00%
OFFICE EQUIPMENT	526	3,000	17.55%
COMMON COSTS	166,083	199,300	83.33%
ACCOMMODATION COSTS (OFFICE/COURT RENTAL)	108,074	129,213	83.64%
ADVERTISING		500	0.00%
AUDIT COSTS	293	500	58.60%
INSURANCE	755	760	99.38%
LEGAL COSTS	(25)	5,000	(0.51%)
POSTAGE	6,870	7,500	91.60%
PHOTOCOPIER	3,595	5,000	71.91%
TELEPHONE	388	1,000	38.81%
OFFICE SUPPLIES	6,441	11,000	58.55%
PAYROLL PROCESSING CHARGES	1,352	1,700	79.51%
COMPUTER OPERATIONS	26,167	29,800	87.81%
PURCHASED SERVICES - MINISTRY OF ATTORNEY GENERAL	237,448	292,476	81.19%
- PROSECUTOR SERVICES	62,308	82,500	75.52%
- COLLECTION FEES	74	500	14.90%
- OTHER	66,491	64,880	102.48%
EDUCATION	72	3,600	2.00%
MILEAGE & TRAVEL/WITNESS FEES	673	1,000	67.31%
SUBSCRIPTIONS	3,098	4,900	63.22%
BANK INTEREST/POS CHARGES/MISC	147,934	144,000	102.73%
TOTAL EXPENDITURES	<u>\$1,364,454</u>	<u>\$1,691,334</u>	<u>80.67%</u>
REVENUE			
GROSS TICKET REVENUE	5,335,104	4,685,676	113.86%
MISC REVENUE - BANK INTEREST/MISC	57,199	45,000	127.11%
REVENUE POS AGREEMENTS - MOHAWKS/HIGHLAND/P.E.		14,000	0.00%
TOTAL REVENUE	<u>\$5,392,303</u>	<u>\$4,744,676</u>	<u>113.65%</u>
NET COST / (PROCEEDS)	<u>(\$4,027,849)</u>	<u>(\$3,053,342)</u>	<u>131.92%</u>

COUNTY OF HASTINGS
 PROVINCIAL OFFENCES
 YEAR-TO-DATE Oct 31, 2025

ATTENTION: BRANDON FERGUSON - CITY OF BELLEVILLE
 CALEB DENOUDEN - QUINTE WEST
 SHAWNA GUERNSEY - COUNTY OF HASTINGS

BILLING SUMMARY : MUNICIPAL SPLIT OF REVENUE BASED ON PROPORTIONATE NUMBER OF TICKETS ISSUED

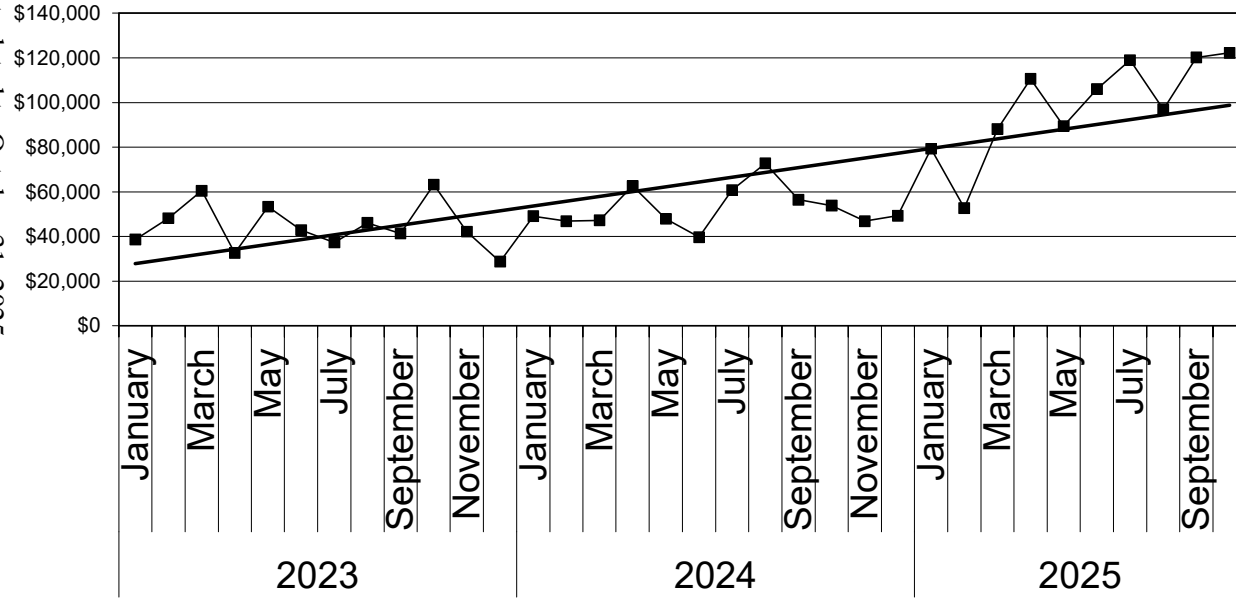
DISTRIBUTION OF NET COSTS / (PROCEEDS)	Y.T.D. # TICKETS PROCESSED	% TICKETS PROCESSED	YEAR-TO-DATE Oct 31, 2025	LESS Y.T.D. PREVIOUS AMOUNT	NET BILLING / (PROCEEDS) THIS BILLING
			Y.T.D. COST / (PROCEEDS)		
BELLEVILLE	52,500	83.97%	(\$3,382,365)	(\$3,163,265)	(\$219,100)
QUINTE WEST	5,488	8.78%	(\$353,570)	(\$328,201)	(\$25,369)
HASTINGS COUNTY	4,531	7.25%	(\$291,914)	(\$261,477)	(\$30,437)
TOTAL	62,519	100.00%	(\$4,027,849)	(\$3,752,943)	(\$274,906)
*** As per Net Cost/(Proceeds) from monthly financial statement attached			(\$4,027,849)		

MONTHLY SUMMARY OF TICKETS RECEIVED / INPUT TO ICON

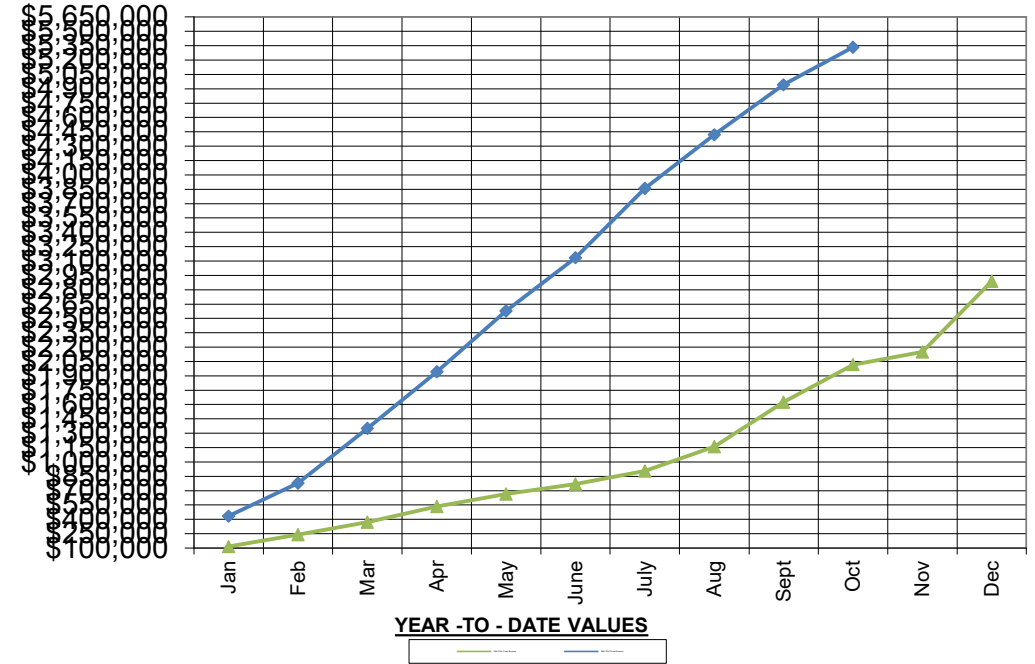
YEAR: 2025	PART 1 AND PART 3 TICKETS												CURRENT YEAR		PREVIOUS YEAR
	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD TOTAL	%	YTD TOTAL
MUNICIPAL PARTNERS															
BELLEVILLE	3405	4100	6429	6831	5976	5967	7370	4401	4589	3432			52,500	83.97%	21,621
QUINTE WEST	311	382	684	531	1082	498	666	474	463	397			5,488	8.78%	4,585
HASTINGS COUNTY	286	311	365	318	637	638	640	418	443	475			4,531	7.25%	4,249
TOTAL 2025 MONTHLY TICKETS ISSUED	4002	4793	7478	7680	7695	7103	8676	5293	5495	4304	0	0	62,519	100.00%	30,455
COMPARISON TO PREVIOUS YEAR															
2025 CUMMULATIVE YTD TICKETS ISSUED	4,002	8,795	16,273	23,953	31,648	38,751	47,427	52,720	58,215	62,519	62,519	62,519			
2024 CUMMULATIVE YTD TICKETS ISSUED	1,150	1,806	3,736	5,499	6,992	8,211	9,475	18,663	23,261	30,455	35,010	37,896			
2025 YTD CUMMULATIVE VARIANCE FROM PREVIOUS YEAR	2,852	6,989	12,537	18,454	24,656	30,540	37,952	34,057	34,954	32,064	27,509	24,623			
2025 TICKETS ISSUED AS A % OF THE PREVIOUS YEAR	348.00%	486.99%	435.57%	435.59%	452.63%	471.94%	500.55%	282.48%	250.27%	205.28%	178.57%	164.98%			
2024															
MUNICIPAL PARTNERS															
BELLEVILLE	481	261	589	521	336	292	345	8303	4032	6461	3832	2219	27,672	44.26%	
QUINTE WEST	320	179	755	498	544	498	504	444	311	532	339	358	5,282	8.45%	
HASTINGS COUNTY	349	216	586	744	613	429	415	441	255	201	384	309	4,942	7.90%	
TOTAL 2024 MONTHLY TICKETS ISSUED	1150	656	1930	1763	1493	1219	1264	9188	4598	7194	4555	2886	37,896	60.62%	

POA Collections Performance

POA Collections Performance Measurement Defaulted Fines Only



POA TOTAL GROSS REVENUE GROWTH 2024 & 2025



Statistical Data

2025 POA Ticket Revenue														
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2025 Target	% of Target
Monthly	433,741	346,121	571,756	592,063	634,753	556,949	724,093	560,268	521,069	394,291	-5,335,104	0	4,685,676	113.86%
Cumulative YTD	433,741	779,862	1,351,618	1,943,681	2,578,434	3,135,383	3,859,476	4,419,744	4,940,813	5,335,104				
Compared To Previous Year	317,565	539,805	981,229	1,408,719	1,911,532	2,364,757	2,952,754	3,258,958	3,316,304	3,317,708	-2,149,656	-2,888,415		
2024 POA Ticket Revenue														
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2024 Target	% of Target
Monthly	116,176	123,881	130,332	164,573	131,940	103,724	136,096	254,064	463,723	392,887	132,260	738,759	2,491,300	115.94%
Cumulative YTD	116,176	240,057	370,389	534,962	666,902	770,626	906,722	1,160,786	1,624,509	2,017,396	2,149,656	2,888,415		
Compared To Previous Year	19,440	28,045	32,064	91,099	111,029	90,394	113,574	230,606	562,856	809,161	835,892	1,489,488		
2023 POA Ticket Revenue														
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	2023 Target	% of Target
Monthly	96,736	115,276	126,313	105,538	112,010	124,359	112,916	137,032	131,473	146,582	105,529	85,163	1,600,000	87.43%
Cumulative YTD	96,736	212,012	338,325	443,863	555,873	680,232	793,148	930,180	1,061,653	1,208,235	1,313,764	1,398,927		
Compared To Previous Year	1,214	-22,573	-86,943	-119,326	-140,292	-129,870	-127,390	-91,514	-76,074	-132,800	-117,471	-120,277		

REPORT



Date: February 4, 2026

Report to: Joint Provincial Offences Board

Report from: Tony Bird, Director of Finance

Subject: 2026 Provincial Offences Net Proceeds Sharing

Recommendation:

THAT the Joint Provincial Offences Board receive and file the 2026 Provincial Offences Net Proceeds Sharing report;

AND THAT the Joint Provincial Offence Board recommend to Hastings County Council that an amending agreement to set revenue sharing through the POA Intermunicipal Service Agreement for a period of one year beginning January 1, 2026, through until December 31, 2026, as detailed in the 2026 budget be established;

AND FURTHER THAT the revenue sharing formula revert back to the original agreement dated April 23, 2001, as of January 1, 2027;

AND FINALLY THAT the Warden and Clerk be authorized to sign all applicable agreements.

Financial Impact:

Does recommendation have a budgetary impact?	Yes
What is the anticipated impact?	\$663,159
Has it been budgeted for?	Yes
Additional information: Estimated net proceeds of the 2026 Provincial Offences operating budget.	

Analysis:

Historically, net proceeds from Provincial Offences have been distributed each fiscal year based on the proportion of offences issued in Belleville, Quinte West, and Hastings County, as outlined in the POA Intermunicipal Service Agreement.

The Automated Speed Enforcement (ASE) program operated from July 2024 to November 2025 and led to a substantial increase in offences issued in the City of Belleville. Although offence volumes in 2026 are expected to return to levels similar to 2023 (pre-ASE), many ASE-period offences will still be processed in 2026. As a result, gross ticket revenues for 2026 are projected to exceed pre-ASE levels.

To account for this transition year, the 2026 ticket revenue forecast is based on the 2023 gross ticket revenue of \$1,400,000, plus an estimated \$794,520 in outstanding ASE-related revenue remaining at the end of 2025. Accordingly, staff are recommending a temporary change to the allocation of net proceeds, effective only until December 31, 2026.

As ASE-related offences continue to move through the system, Hastings County would receive a fixed share of \$131,280 and Quinte West \$120,668 for 2026. These amounts reflect each municipality's average net proceeds from 2021–2023, prior to the ASE program. The remaining net proceeds—forecasted at \$411,211—would be allocated to the City of Belleville. For comparison, Belleville's average net proceeds for 2021–2023 were \$84,782. In 2024, a partial ASE year, net proceeds were distributed as follows: Hastings County \$206,892, Belleville \$1,158,468, and Quinte West \$221,127. Figures for 2025 are not yet available, as the fiscal year has not been closed.

Allocations will return to the standard methodology set out in the POA Intermunicipal Service Agreement on January 1, 2027.

Strategic Plan Alignment:

4.3 Deliver fiscally responsible services while planning for long-term financial sustainability

Attachments:

ATT 1 - POA Intermunicipal Service Agreement By-Law

Report Reviewed By:

Cathy Bradley, Director of Legislative Services & Clerk

January 23, 2026

Report Approved For Submission By:


Connor Dorey, Chief Administrative Officer

January 22, 2026

THE CORPORATION OF THE COUNTY OF HASTINGS

BY-LAW 2001-0019

A By-law to rescind By-law 2000-0021 and to authorize the Warden and Clerk to execute the amended POA Intermunicipal Service Agreement between The Corporation of the County of Hastings and the separated Cities of Belleville and Quinte West.

WHEREAS by Bill 108, the Ministry of the Attorney General downloaded the Province Offences Act program to The Corporation of the County of Hastings on June 19, 2000;

AND WHEREAS the geographic area of the court system for the region includes all of the local municipalities within the County of Hastings, the Cities of Belleville and Quinte West and the Township of Cardiff and Bicroft;

AND WHEREAS the amendments affecting the cost sharing formula are recommended by the members of the Joint Provincial Offences Board;

THEREFORE THE COUNCIL OF THE CORPORATION OF THE COUNTY OF HASTINGS HEREBY ORDERS AND ENACTS:

1. That the Warden and Clerk are hereby authorized to execute, on behalf of the Corporation, an amended POA Intermunicipal Service Agreement with the Cities of Belleville and Quinte West
2. That the Warden and Clerk are authorized to take any and all steps necessary to effectuate the carrying out of the provisions of this By-law.
3. That this By-law shall come into force and be retroactive to June 19, 2000.

READ A FIRST TIME this 26th day of April, 2001
READ A SECOND TIME this 26th day of April, 2001
READ A THIRD TIME this 26th day of April, 2001

PASSED IN OPEN COUNCIL this 26th day of April, 2001


Clerk


Warden

INTERMUNICIPAL SERVICE AGREEMENT

THIS AGREEMENT DATED THIS 23rd day of April, ~~2000~~ 2001

BETWEEN:

THE CORPORATION OF THE COUNTY OF HASTINGS
(hereinafter called "the County")

representing

THE CORPORATION OF THE TOWNSHIP OF TYENDINAGA
THE CORPORATION OF THE TOWNSHIP OF STIRLING-RAWDON
THE CORPORATION OF THE MUNICIPALITY OF CENTRE HASTINGS
THE CORPORATION OF THE MUNICIPALITY OF TWEED
THE CORPORATION OF THE MUNICIPALITY OF MARMORA & LAKE
THE CORPORATION OF THE TOWNSHIP OF MADOC
THE CORPORATION OF THE TOWNSHIP OF TUDOR & CASHEL
THE CORPORATION OF THE TOWNSHIP OF WOLLASTON
THE CORPORATION OF THE TOWNSHIP OF LIMERICK
THE CORPORATION OF THE TOWNSHIP OF FARADAY
THE CORPORATION OF THE TOWNSHIP OF CARLOW/MAYO
THE CORPORATION OF THE MUNICIPALITY OF HASTINGS HIGHLANDS
THE CORPORATION OF THE TOWN OF DESERONTO
THE CORPORATION OF THE TOWN OF BANCROFT
THE CORPORATION OF THE TOWNSHIP OF BICROFT
THE CORPORATION OF THE TOWNSHIP OF CARDIFF

- and -

THE GEOGRAPHICAL COURT SERVICE AREA PARTNERS OF
THE COUNTY OF HASTINGS, being
THE CORPORATION OF THE CITY OF BELLEVILLE
THE CORPORATION OF THE CITY OF QUINTE WEST

(hereinafter called "the Partners")

All of which are collectively referred to herein as "the Parties"

WHEREAS:

- the Province requires an Intermunicipal Service Agreement (ISA) to be made in support of a Memorandum of Understanding (MOU) for the transfer of service delivery for all Court Administration and Court Support functions and the Provincial Offences Act and the prosecution of matters commenced under Parts I and III of the Act where not currently assumed by a partner, and
- the Parties have agreed to the County of Hastings being the Municipal Partner to effect the seamless transition of POA court administration and to sharing the revenues on a municipal corporate basis agreed to amongst the Partners.

NOW THEREFORE the Parties hereto agree as follows:

1. SCHEDULES

Schedule 'A' attached forms part of this agreement.

2. DEFINITIONS

"Municipal corporate basis" when used in this agreement in relation to revenue sharing means sharing on the basis of the percentage of tickets issued in the current year by each Police Enforcement Agency within the geographical court service area

"Provincial Offences Act" when used in this agreement means the Streamlining of Administration of Provincial Offences Act, 1997, S.O. 1998, Chapter 4.

"Prosecutor" means the person designated by the County to be responsible for prosecutions.

"Transfer Agreement" means the Memorandum of Understanding (called herein the MOU) and the Local Side Agreement (called herein the LSA) entered into between the County and the Attorney General under Part X of the Provincial Offences Act.

3. The County agrees to enter into a Memorandum of Understanding with Her Majesty the Queen in Right of Ontario as requested by the Attorney General, for the County to be the Municipal Partner to the Public for court administration and court support functions under the Provincial Offences Act and the prosecution of matters commenced under Parts I and III of the Act, where not currently assumed by a Partner, upon terms acceptable to the County and as generally set out in the MOU.

4. PROVINCIAL OFFENCES ACT JOINT BOARD

4.1 The Parties agree to the establishment of a Provincial Offences Act Joint Board for the geographical court service area of the County of Hastings with representation from the County of Hastings, the City of Belleville and the City of Quinte West.

4.2 The Joint Board will make recommendations to Hastings County Council with respect to the provision of the POA Program. The composition of the Joint Board shall be as follows:

Two (2) representatives from the County of Hastings
Two (2) representatives from the City of Belleville
Two (2) representatives from the City of Quinte West

until the statistical ticket revenue information has been verified and established. Once this information is available, the Board representation will be reviewed and adjusted, if necessary, to reflect revenue source allocation.

Members are to be appointed for the term of Council.

Meetings will be held as required or established by Board members.

5. EACH PARTNER:
- (a) acknowledges the receipt of, and the opportunity to review, the Memorandum of Understanding; and
 - (b) agrees to be strictly bound by each of the MOU terms that relate to the Partner, as if each covenant was set out herein, so as to maintain the integrity of, and public confidence in, prosecutions and the administration of justice; and
 - (c) acknowledges that the estimated costs and revenues provided by the Province are based on estimates only and that neither the Partners nor the County can rely on the accuracy of such estimates; and
 - (d) agrees that for purposes of this agreement as it relates to the sharing of revenue and costs, and use of the Joint Board, that the County shall be considered a Partner within the geographical court service area of the County of Hastings.
6. THE COUNTY AGREES TO:
- (a) in accordance with the MOU, provide:
 - (i) the administration, court support and prosecution relating to proceedings commenced under Part I of the Act; and
 - (ii) any remaining administration, court support and prosecution of proceedings commenced under Part II of this Act that was carried out by the Attorney General prior to this agreement; and
 - (iii) the administration and court support relating to the proceedings under Part III of the Act; and
 - (b) share with the Partners on a municipal corporate basis, the **cost sharing of revenue and expenditures based on the percentage of tickets issued in the current year by each Police Enforcement Agency within the geographical court service area**
 - (c) provide a year end reconciliation of the actual costs and revenues provided by the County under Bill 108;
 - (d) report to the Joint Board within 60 days following the fiscal year end on December 31st as to estimated revenues and expenses for the coming year, to consider any recommendations made by the Joint Board, and that in the event the Parties cannot agree on the estimated costs of operation, recommend proceeding to dispute resolution commencing the process according to section 9.
 - (e) consult with the affected Partner(s) and advise when significant change to a service level is proposed and further, that should a dispute arise resulting from the proposed change, agrees that the change will not proceed until the dispute resolution process has reached conclusion.

7. REVENUE AND EXPENSES

- 7.1 The County shall collect fines, costs and surcharges and enforce their payment in accordance with Section 165(1) of the Act. Collection and enforcement and disbursement of revenue are to be carried out in accordance with the Transfer Agreement and this agreement.
- 7.2 The Parties agree that the sharing of revenues and expenses between the County and each of the Partners shall be based upon the formula set out in Schedule 'A'.

8. REPORTS AND ACCOUNTING

- 8.1 All monies received by the County in respect of fines, costs, surcharges pursuant to this agreement are to be separately and clearly identified in the financial records of the County and are subject to an annual audit for the review of the Joint Board.
- 8.2 Each Partner shall be entitled to review the financial records maintained by the County that relates to all services provided by the County under the Provincial Offences Act.

9. DISPUTE RESOLUTION

Any dispute arising out of the interpretation of this Agreement may be resolved through mediation as follows:

- (a) The County may retain a mediator, acceptable to the Cities of Belleville and Quinte West
- (b) The costs of mediation shall be shared equally among the County and the Cities of Belleville and Quinte West
- (c) If the dispute is not resolved through mediation, the County shall refer the matter in dispute to arbitration to resolve the dispute in accordance with the Arbitration Act, 1991, with the responsibility of costs related to arbitration determined in accordance with the Act.

The County and the Cities of Belleville and Quinte West agree that the decision of the Arbitrator appointed to conduct the arbitration under the Act shall be final and binding on the parties.

10. LIMITATION OF LIABILITY

- 10.1 The County shall protect itself from and against all claims that might arise from anything done, purported to be done, admitted *or omitted* to be done, under the agreement by the County, its elected Officials, employees, agents, or contractors, and shall maintain a policy of comprehensive general liability insurance providing coverage for a limit of not less than five million dollars (\$5,000,000.00) per occurrence as required by the MOU. Each Partner will cooperate fully with the County so that this insurance can be obtained and continued.

- 10.2 Each Partner shall indemnify and save harmless the County, its elected Officials, employees, agents, and contractors, from all manner of claims, losses, costs, expenses, actions or proceedings of any kind or nature whatsoever based on, occasioned by, or attributable to, anything done, admitted *or omitted to* be done by each Partner or by its elected Officials, employees, agents, or contractors, in connection with this agreement or with the performance of each Partner's obligations under this agreement.
- 10.3 The County shall indemnify and save harmless each Partner, their elected Officials, employees, agents and contractors, from all manner of claims, losses, costs, expenses, actions or proceedings of any kind or nature whatsoever based on, occasioned by, or attributable to, anything done, admitted *or omitted to* be done by the County or by its elected Officials, employees, agents, or contractors, in connection with this agreement or with the performance of the County's obligations under this agreement.

11. TERMINATION OF AGREEMENT

- 11.1 The County and each Partner acknowledge that this agreement may be terminated by either of them if the MOU which will be entered into between the County and the Attorney General is terminated.
- 11.2 The County agrees to give reasonable notice to each Partner if the same MOU is to be terminated so that the County and each Partner can deal with the proper termination of this agreement.
- 11.3 Should the MOU between the County and the Ministry of Attorney General be terminated, resulting in the need for the Partners to seek another provider of administration, court support and prosecution related to proceedings commenced under the Provincial Offences Act, the capital assets to the extent paid for by the Partners shall be transferred to the provider chosen by the Partners.
- 11.4 A majority vote of the Partners may terminate this agreement upon giving twelve (12) months' written notice to the County. For purposes of this clause, the majority vote does not include the County of Hastings.

12. ADDRESS FOR SERVICE

The addresses for service for the purpose of this Agreement are:

The Corporation of the County of Hastings
Postal Bag 4400, 235 Pinnacle Street
Belleville, Ontario, K8N 3A9

The Corporation of the City of Belleville
169 Front Street,
Belleville, Ontario, K8N 2Y8


The Corporation of the City of Quinte West
Box 490
Trenton, Ontario, K8V 5R6

13. ENUREMENT

This Agreement shall enure to the benefit of the successors and assigns of the parties **and shall be in effect from the date of transfer, June 19, 2000.**

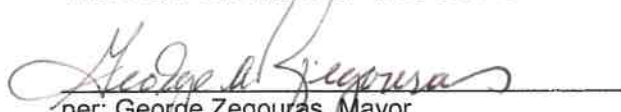
IN WITNESS WHEREOF the Parties hereto have signed and sealed this agreement by their proper signing officers.


THE CORPORATION OF THE COUNTY OF HASTINGS


per: Carl Tinney, Warden



per: Wm. Bouma, Clerk-Administrator

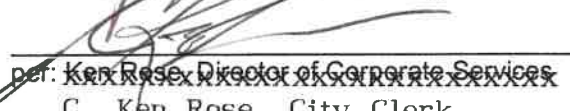
THE CORPORATION OF THE CITY OF BELLEVILLE


per: George Zegouras, Mayor


per: Jary Plamondon, Clerk

THE CORPORATION OF THE CITY OF QUINTE WEST


per: ~~Bob Campney, Mayor~~
Craig Desjardins, Acting Mayor


per: ~~Ken Rose, Director of Corporate Services~~
C. Ken Rose, City Clerk

INTERMUNICIPAL SERVICE AGREEMENT

SCHEDULE 'A'

APPORTIONMENT OF COSTS AND REVENUE

POA revenues and expenditures will be shared by the Parties, as follows:

- Provincial Offences Act revenues **already received from the Province for the period** January 1, 1998 to Transfer Date (*June 19, 2000*) will be shared in accordance with the "final CRF" formulas provided by the Province for 1998 and 1999 **less capital start-up costs**
- **Board approved** capital leasehold improvements will be charged to the POA operating budget over a three year period.
- **The formula for distribution of the cost-sharing of revenue and expenditures (operating budget) in the current year will be based on the percentage of tickets issued in the current year by each Police Enforcement Agency within the geographical court service area.**
- **The ticket (fine) revenue will be identified by the applicable Police Enforcement Agency in the ICON system.**
- Revenue from payments of tickets or fines made outside the geographical court service area of the County of Hastings will be split (cost-shared) **based on the percentage of tickets issued in the current year by each Police Enforcement Agency within the geographical court service area**
- Estimates will be reviewed quarterly and necessary adjustments made for quarterly payment. Year-end audit will determine actuals and any necessary adjustments.

REPORT



Date: February 4, 2026

Report to: Joint Provincial Offences Board

Report from: Tony Bird, Director of Finance

Subject: 2025 Annual Write-Off Report

Recommendation:

THAT the Joint Provincial Offences Board recommend to Hastings County Council to approve the write-off of \$163,529.70 of administrative fees and uncollectible fines from the accounts receivables.

Financial Impact:

Does recommendation have a budgetary impact?	No
---	----

Analysis:

The purpose of the County of Hastings Provincial Offences Act (POA) write-off best practice is:

1. To provide for a responsible and proactive approach to County of Hastings POA receivables that have either been deemed uncollectable or have met the minimum requirements established by the County of Hastings in conjunction with the Ministry of the Attorney General (MAG) for write-off.
2. The County of Hastings POA must demonstrate due diligence with respect to the write-off of POA accounts receivable.
3. All reasonable efforts are made to minimize the value of POA accounts receivable recommended for write off.

The County of Hastings has established a threshold for the collection of outstanding POA accounts receivable. Except for minor underpayments, POA accounts receivable marked for write-off must have been in default for a minimum of two years. The County of Hastings exhaust all reasonable measures and efforts to collect unpaid fines prior to considering the write-off.

The following collections activities are applied before consideration to write-off is given.

1. Timely creation and distribution of overdue notices.
2. Progressively severe delinquent final notices.

3. Consideration of an extended payment plan, where contact is made.
4. All administrative sanctions available have been applied.
5. The use of appropriate civil enforcement mechanisms.

Action to collect accounts receivable from individuals for whom a death certificate has been received may be undertaken should the County of Hastings collection policy specifically require recoveries from Estates.

In compliance with the Provincial Offences Write-off Procedures Best Practice it is being recommended that committee support and approve to write-off the 2025 annual write-off amount of \$163,529.70.

Strategic Plan Alignment:

3.1 Demonstrate transparent communication with member municipalities, community partners, staff and residents of Hastings County

Report Reviewed By:

Cathy Bradley, Director of Legislative Services & Clerk

January 20, 2026

Report Approved For Submission By:

January 22, 2026



Connor Dorey, Chief Administrative Officer

REPORT



Date: February 4, 2026

Report to: Joint Provincial Offences Board

Report from: Tony Bird, Director of Finance

Subject: 2025 POA Statistical Update Report

Recommendation:

THAT the Joint Provincial Offences Board receive the POA statistical update for 2025.

Financial Impact:

Does recommendation have a budgetary impact?	No
---	----

Analysis:

Each year, statistical information is presented to the Joint Provincial Offences Board to identify recurring performance trends and data patterns over a four-year period. The accompanying graphs provide comparative data for the years 2022–2025.

Court Hours Utilized:

- This reflects the number of active court hours per year
- The number of court days assigned to Hastings County is allocated by the Regional Senior Justice of the Peace, a task delegated by the Chief Justice.
- Historically, the court days allocated to Hastings County are not sufficient to ensure that all matters are heard and dealt within the provincially mandated 18 months

Early Resolution Rates:

- The County offers an Early Resolution program where the defendant can request to meet with the prosecutor to discuss the possible resolution of the charge; and
- The resolution rate represents the percentage of cases that are resolved at

this stage and do not proceed to trial.

Three Options - A defendant has three options when they receive a ticket:

- Plea of guilty and pay the fine;
- Early resolution, request a meeting with prosecutor to discuss possible resolution of the fine; and
- Request a trial.

Annually, staff request additional court hours as demand continues to grow, and recent communications have advised of an additional eleven days of court for 2026 and potentially more.

Strategic Plan Alignment:

3.1 Demonstrate transparent communication with member municipalities, community partners, staff and residents of Hastings County

Attachments:

- ATT1 - Courtroom Utilization
- ATT2 - Early Resolution Rate
- ATT3 - Three Options

Report Reviewed By:

Cathy Bradley, Director of Legislative Services & Clerk

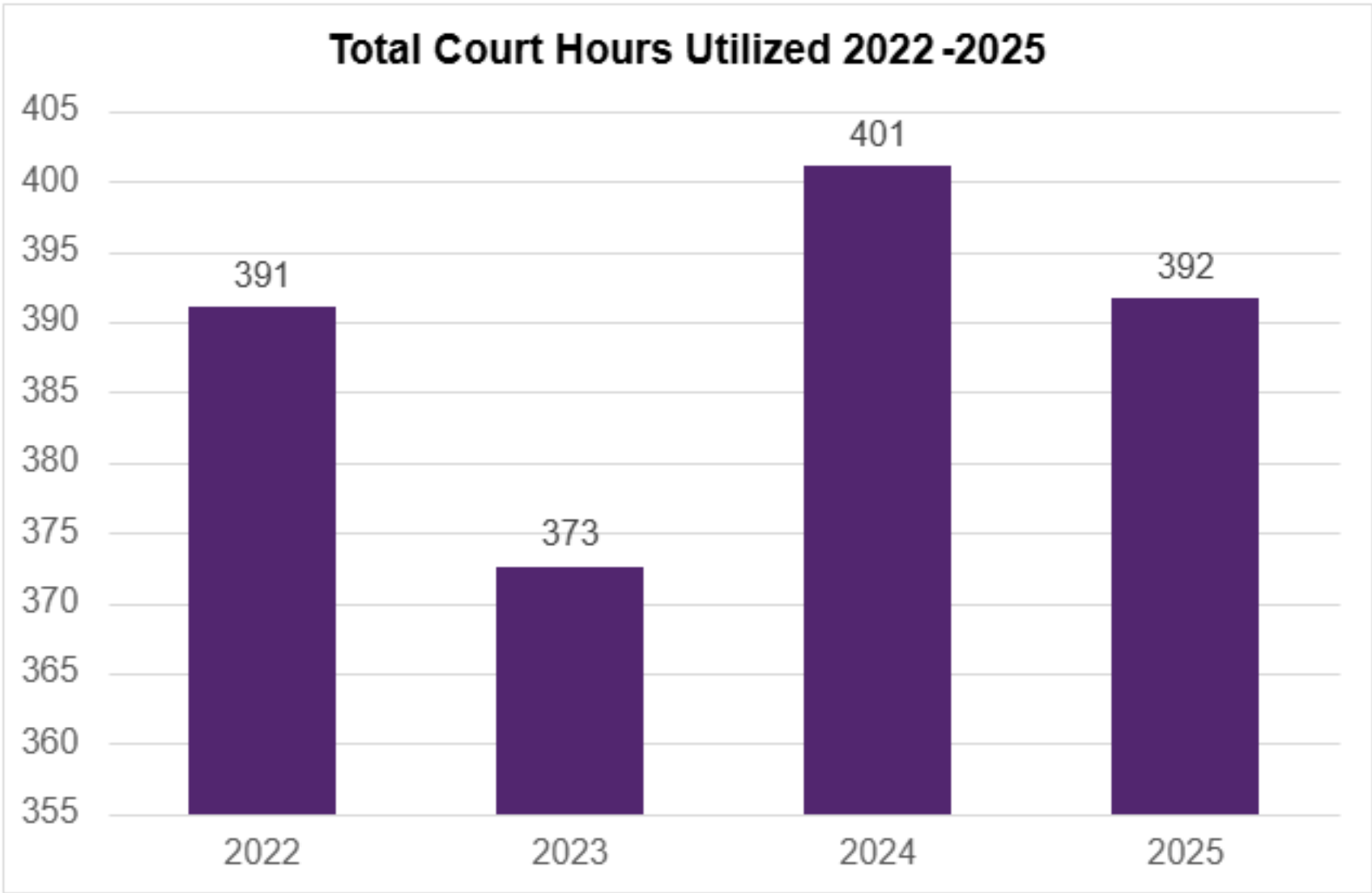
January 23, 2026

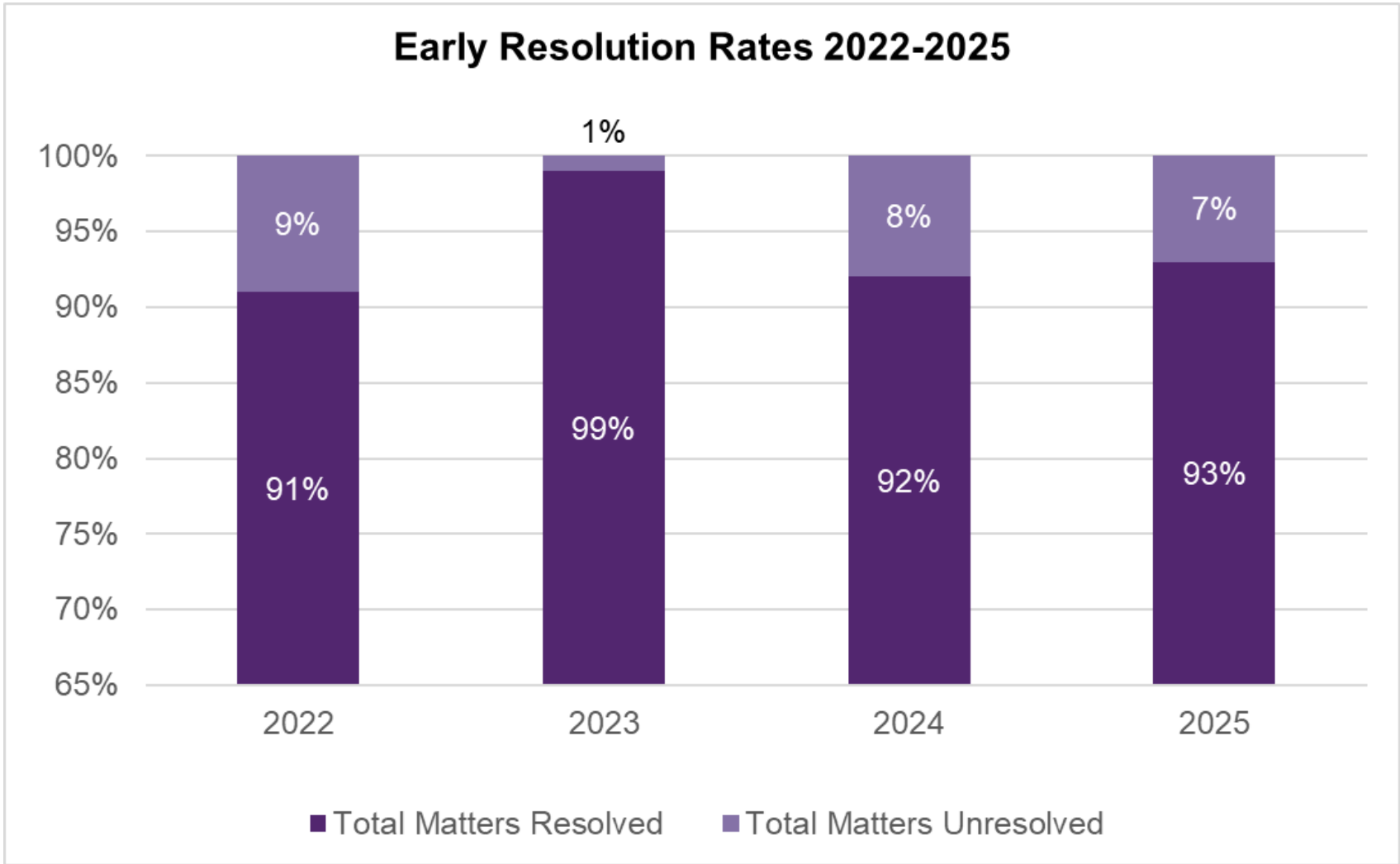
Report Approved For Submission By:

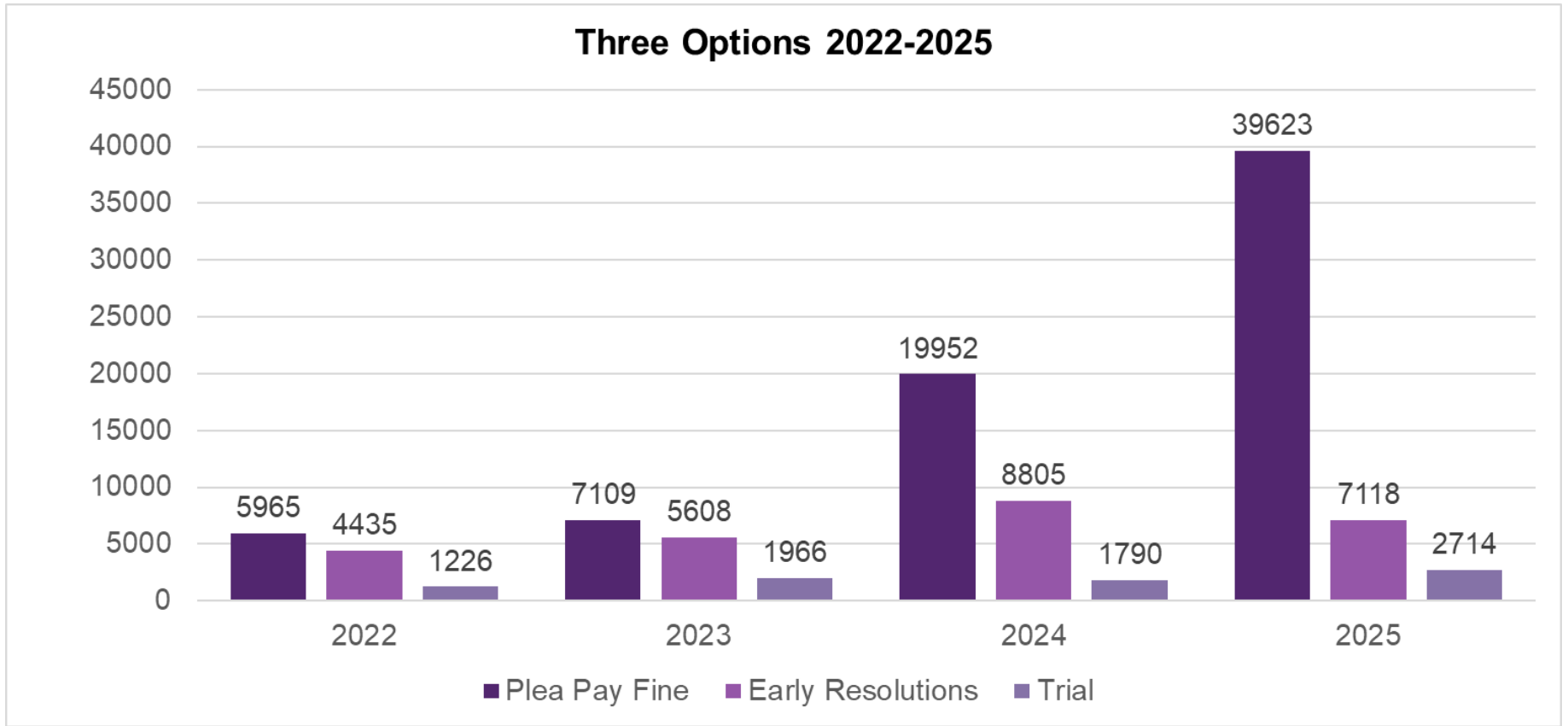


Connor Dorey, Chief Administrative Officer

January 23, 2026









HASTINGS COUNTY 2026 COMMITTEE BUDGET

JOINT PROVINCIAL OFFENCES BOARD



PROVINCIAL OFFENCES

The Provincial Offences Act (POA) is a procedural law for administering and prosecuting provincial offences, including offences created under municipal by-law and minor federal offences designated as contraventions. The POA provisions govern all aspects, from serving notices to a defendant to conducting trials. Provincial offences are non-criminal charges, primarily issued by the police, and include, but are not limited to offences found in the following Acts:

- Highway Traffic Act: offences such as speeding, careless driving, failure to wear a seatbelt assembly.
- Compulsory Automobile Insurance Act: offences such as failing to surrender an insurance card or possessing an invalid insurance card.
- Liquor Licence Act: offences such as being intoxicated in a public space, selling alcohol to a minor.
- Trespass to Property Act: offences such as entering premises when entry is prohibited, failing to leave premises as directed to do so.

Justices of the Peace are responsible for the proceedings of provincial offence matters and the conduct of these proceedings before the Ontario Court of Justice.

The County's Provincial Offences office is responsible for providing administrative services, court support, prosecution of offences found in Part I and Part III of the Provincial Offences Act, enforcement, and collections.

2026 BUDGET OVERVIEW

	2025	2026	% Change
EXPENSES	\$1,691,334	\$1,562,761	-7.60%
REVENUE	\$4,744,676	\$2,225,920	-53.09%
NET REVENUE	\$3,053,342	\$663,159	-78.28%

SERVICE DELIVERY

The Ontario Courts of Justice issued scheduling guidelines, which included principles and considerations such as jurisdiction, delegated from the Chief Justice to the Regional Senior Justice of the Peace. Priority has been given to POA matters, with more serious Part 3 cases addressed before Part 1 and Part 2 parking matters. Looking ahead to 2026, there will be an additional eleven days of court time scheduled and a decrease in ticket volume as result of the Province cancelling the City of Belleville's Automated Speed Enforcement (ASE) program.

SALARIES AND BENEFITS \$573,200 & \$166,200

The 2026 salaries reflect cost of living adjustments for Non-Union staff at 3% and 4% for OPSEU employees as well as some team members progression through the positions wage grid. Benefit rates are estimated at 29%, down from 30% in 2025 as a result of premium saving through the latest renewal.

COMPUTER OPERATIONS \$30,700

This line supports the ongoing replacement of the department's computers over their lifecycle as well as software licensing. The 2026 budget includes \$20,000 to be placed in a reserve for the development of a new system to replace the current Court Administration Management System (CAMS) which supports the Provincial Offences Courts administration, prosecution, and collections functions. Also included are costs of the Integrated Court Offences Network (ICON) server, which is essential for managing the Ministry of the Attorney General (MAG) reports.

PURCHASE OF SERVICES

Ministry of the Attorney General (MAG) \$204,156

The County receives monthly invoices from the MAG for the recovery of costs related to ICON charges, adjudication expenses, monitoring and enforcement. Reductions in costs are a result of a decrease of offences post ASE and associated ICON ticket input fee.

Prosecutor \$82,500

The Prosecutor is retained under contract with the County. The terms of the contract allow for a maximum of 4 days per week.

Other \$52,820

Includes the purchase of POA tickets used by local enforcement agencies, support costs related to maintaining the CAMS system, issues of court notices, and ticket input support fees. The 2026 budget decrease is the result of fewer offences post ASE program.

BANK CHARGES / POINT OF SALES (POS) CHARGES \$65,836

Point of sale and online payment fees will decline in 2026 as they are connected to the reduction in gross ticket revenue.

REVENUE AND TICKETS ISSUED

YEAR	REVENUE \$	TICKETS ISSUED	% CHANGE IN TICKETS
2025 preliminary	\$5,971,702	67,007	76.82%
2024	\$2,956,717	37,896	151.32%
2023	\$1,457,254	15,079	11.47%
2022	\$1,519,204	13,527	-5.56%
2021	\$1,518,273	14,323	15.76%

The enforcement agencies are responsible for determining the number of tickets issued and this is separate and distinct from the administration of ticket processing and court proceedings. Ticket revenue forecasts for the budget were calculated using 2023 gross ticket revenue (pre-ASE program \$1,400,000) and an estimation of potential ASE program revenue outstanding at the end of 2025. Revenue is anticipated to decrease in 2026 due to Province's cancellation of the ASE program, lower bank balances, and declining interest rates. The 2026 budget includes a proposal for a temporary

change to how net proceeds are shared. The implementation of the ASE program resulted in a significant temporary increase in the volume of offences issued, along with a shift in the issuing agencies. These factors together created a temporary change in the distribution of net proceeds.

As the balance of the City of Belleville ASE offences work their way through the process, the County of Hastings would assume a fixed amount of the 2026 net proceeds of \$131,280 and Quinte West \$120,668. These values are based on the three year (2021-2023) average of net proceeds pre-ASE program. The balance of the 2026 net proceeds would go to the City of Belleville and are forecasted to be \$411,211. Allocations of the POA net proceeds would return to normal in 2027 as outlined in the POA Intermunicipal Service Agreement, as a percentage of offences issued within Belleville, Quinte West and Hastings County.

PROVINCIAL OFFENCES 2026 OPERATING BUDGET

EXHIBIT C

	2025 BUDGET \$	NOV. 2025 ACTUAL \$	2026 BUDGET \$	%
EXPENDITURES				
SALARIES	539,600	442,066	573,200	6.23%
FRINGE BENEFITS	161,900	135,251	166,200	2.66%
COMMITTEE FEES	1,705		1,700	-0.27%
OFFICE EQUIPMENT	3,000	960	3,000	0.00%
COMMON COSTS	199,300	182,692	208,400	4.57%
ACCOMMODATION COSTS (OFFICE/COURT RENTAL)	129,213	119,173	131,797	2.00%
ADVERTISING	500		500	0.00%
AUDIT COSTS	500	293	440	-12.00%
INSURANCE	760	755	812	6.84%
LEGAL COSTS	5,000		5,000	0.00%
POSTAGE	7,500	7,144	7,500	0.00%
PHOTOCOPIER	5,000	3,827	5,000	0.00%
TELEPHONE	1,000	427	900	-10.00%
OFFICE SUPPLIES	11,000	7,369	10,000	-9.09%
PAYROLL PROCESSING CHARGES	1,700	1,362	2,300	35.29%
COMPUTER OPERATIONS	29,800	26,783	30,700	3.02%
PURCHASE SERVICES MINISTRY OF ATTORNEY GENERAL	292,476	255,339	204,156	-30.20%
PROSECUTOR	82,500	69,848	82,500	0.00%
COLLECTION FEES	500	220	500	0.00%
OTHER	64,880	69,814	52,820	-18.59%
EDUCATION	3,600	72	3,600	0.00%
MILEAGE & TRAVEL / WITNESS FEES	1,000	673	1,000	0.00%
SUBSCRIPTIONS	4,900	4,472	4,900	0.00%

BANK CHARGES / POS CHARGES	144,000	158,033	65,836	-54.28%
TOTAL EXPENDITURES	\$1,691,334	\$1,486,573	\$1,562,761	-7.60%
REVENUE				
GROSS TICKET REVENUE	4,685,676	5,685,136	2,194,520	-53.17%
MISC REVENUE / BANK INTEREST, ETC.	45,000	61,650	17,400	-61.33%
REVENUE - PURCHASE OF SERVICE AGREEMENTS	14,000		14,000	0.00%
TOTAL REVENUE	\$4,744,676	\$5,746,786	\$2,225,920	-53.09%
NET (REVENUE) / COST	\$-3,053,342	\$-4,260,213	\$-663,159	-78.28%

MUNICIPALITIES	2025 BUDGET \$	NOV. 2025 ACTUAL \$	2026 BUDGET \$	Apportionment %
HASTINGS COUNTY	-246,710	-309,182	-131,280	19.80%
BELLEVILLE	-2,543,129	-3,581,751	-411,211	62.01%
QUINTE WEST	-263,503	-369,280	-120,668	18.20%
TOTAL (REVENUE) / COST APPORTIONMENT	\$-3,053,342	\$-4,260,213	\$-663,159	100.00%

* November 2025 Actuals are presented within Hastings County's 2026 Budget as the 2025 fiscal year has not been formally closed.