

2017 OPERATING BUDGET ISSUES

Issues Summary

		Gross Expenditures	Non-Tax Revenue	Net Totals	Net Tax Levy	Cumulative % Increase/decrease
2016 TAXATION LEVIED		\$102,599,200	\$15,411,000		\$87,188,200	
2017 BASE BUDGET ADJUSTMENTS	Net %	1,449,900	(946,300)	2,396,200	89,584,400	2.75%
2017 MANAGEMENT RECOMMENDATIONS	Net %	41,000	116,500	(75,500)	89,508,900	-0.09%
2017 OPERATING ISSUES TO BE APPROVED	Net %					0.00%
Category 1 Legislated, Committed, Health and Safety Issues						
1-01 2017 Commercial Tax Adjustments		2,000,000	2,000,000	-	89,508,900	2.66%
1-02 Building Department - Training		13,000	13,000	-	89,508,900	2.66%
1-03 Transit - CUTRIC Flexible Transit Study		50,000	50,000	-	89,508,900	2.66%
Category 2 User Fees / Non-Tax Revenue Issues	Net %					-0.11%
2-01 Environmental Services - Garbage Bag Tags		-	100,000	(100,000)	89,408,900	2.55%
Category 3 Maintain Service levels/Capital maintenance	Net %					-0.81%
3-01 2017 Capital Project Deferrals		(703,000)		(703,000)	88,705,900	1.74%
MAINTAIN EXISTING SERVICE LEVELS					88,705,900	1.74%
Category 4 Legal / Staffing Issues	Net %					
4-01 Transit Services - Transit Supervisor		50,000	-	50,000	88,755,900	1.80%
4-02 Recreation - Archives Summer Student		7,000	4,700	2,300	88,758,200	1.80%
4-03 Bylaw Enforcement - Proactive Enforcement		30,000	-	30,000	88,788,200	1.84%
Category 5 New Projects	Net %					0.33%
5-01 Economic Development - Industrial Land Certification (#2)		50,000	25,000	25,000	88,813,200	1.86%

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5-02	Economic Development - Tourism Initiatives - RED Program	15,000	15,000	88,828,200	1.88%
5-03	Economic Development - Business Self Help office	-	5,000	88,833,200	1.89%
5-04	Planning - Official Plan	75,000	-	88,833,200	1.89%
5-05	Bylaw Enforcement - Proactive Enforcement (Legal)	-	10,000	88,843,200	1.90%
5-06	Thurlow Landfill - Wheel Skins	45,000	-	88,843,200	1.90%
5-07	Transit Route 10 Continuation	80,000	74,600	88,917,800	1.98%
5-08	Transit Services - New Senators Trial Route	-	25,000	88,942,800	2.01%
5-09	Fire Services - Consultant fees	-	25,000	88,967,800	2.04%
5-10	Fire Services - Fire Fighting Supplies	-	31,000	88,998,800	2.08%
5-11	Recreation - QSWC Celebrations	-	10,000	89,008,800	2.09%
5-12	Recreation - Glanmore - Strategic Planning	-	20,000	89,028,800	2.11%
5-13	Parks - Goose Management	-	25,000	89,053,800	2.14%
5-14	Parks - Portable Toilet Rentals	-	24,100	89,077,900	2.17%
Category 6 Capital Projects					
	Net %				0.08%
6-01	Tennis Court Refurbishment	25,000	-	89,077,900	2.17%
6-02	Bylaw Enforcement Software + annual maintenance costs	20,000	73,000	89,150,900	2.25%
6-03	Victoria Harbour - Chara	90,000	-	89,150,900	2.25%
Category 7 Financing					
	Net %				0.00%
Category 8 Special Purpose Bodies					
	Net %				1.04%
8-01	QEDC	-	4,000	89,154,900	2.26%
8-02	Bay of Quinte Marketing Board	-	67,100	89,222,000	2.33%
8-03	QuinteWaste Solutions	-	(21,400)	89,200,600	2.31%
8-04	Quinte Conservation	-	19,900	89,220,500	2.33%
8-05	911 Program	-	(1,100)	89,219,400	2.33%

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8-06	Belleville Library	Total City Share	2,030,200	-	49,300	89,268,700	2.39%
8-07	Police Services Board	Total City Share	16,052,500	-	778,000	90,046,700	3.28%
8-08	Stirling Arena	Total City Share	34,300	-	11,900	90,058,600	3.29%
Category 9 Provincially Mandated		Net %	0.43%				
9-01	Provincial Offences Revenue (POA)	Total City Share	\$ 185,000	-	-	90,058,600	3.29%
9-02	EMS	Total City Share	2,950,100	-	103,300	90,161,900	3.41%
9-03	Social Services Upload to Province	Total City Share	3,275,100	-	(293,800)	89,868,100	3.07%
9-04	Social Housing	Total City Share	3,923,900	-	267,600	90,135,700	3.38%
9-05	Long Term Care - Hastings Manor	Total City Share	1,651,800	-	240,500	90,376,200	3.66%
9-06	Long Term Care - Centennial Manor	Total City Share	266,000	-	41,000	90,417,200	3.70%
9-07	MPAC Fees	Total City Share	605,400	-	7,000	90,424,200	3.71%
9-08	Health Unit	Total City Share	1,005,700	-	6,000	90,430,200	3.72%
Net Operating Budget			\$ 107,554,100	\$ 17,123,900	\$ 3,242,000	\$ 90,430,200	3.72%

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Number	DEPT	ACCOUNT NO.	DESCRIPTION OF ISSUE	EXPENDITURE	NON TAX REVENUE	NET FISCAL	ANNUAL	FTE
1-01	FINANCE	1-8-2900110-9301	Tax Adjustments - Commercial The allowance for assessment appeals (currently \$800,000) is inadequate at the end of 2016. Based on actual assessment appeals processed to date in 2017 and projected for the remainder of 2017, an additional \$2 million is required to finance the required payments.	\$ 2,000,000	\$ 2,000,000	\$ -		
1-02	DES	1-8-5100370-0110	Travel & Training - Building Services Newer employees are creating increased demand for technical training and recent changes to certification requirements with the Ontario Building Officials Association will require all staff to attend more training to maintain their certification. Costs for technical training have also increased over time.	\$ 13,000	\$ 13,000	\$ -	\$ 26,000	
1-03	TRANSIT	1-8-9000485-0520	CUTRIC Transit Study Belleville Transit has an opportunity to partner with the Canadian Urban Transit Research and Innovation Consortium (CUTRIC) to undertake a project in the first quarter of 2017 to work with academic and technology partners to study, develop and deploy a new flexible bus system to better serve the needs of Belleville's population. The cost of the study would be funded 50% Federal Infrastructure Fund and 50% Provincial Gas Tax.	\$ 50,000	\$ 50,000	\$ -	\$ 25,000	
			TOTAL CATEGORY 1	\$ 2,063,000	\$ 2,063,000	\$ -	\$ 51,000	
2-01	EOS	1-7-3200100-0560	Environmental Services - Bag Tag Sales Garbage Bag Tags are \$2.50 each and has been this cost since 2009. If the tags are raised by .50 cents, the increase in revenue would be approximately \$200,000 annually Quinte West is \$2.50 and Prince Edward is \$3.00	\$ -	\$ 100,000	\$ (100,000)	\$ (200,000)	
			TOTAL CATEGORY 2	\$ -	\$ 100,000	\$ (100,000)	\$ (200,000)	

Number	DEPT	ACCOUNT NO.	DESCRIPTION OF ISSUE	EXPENDITURE (703,000)	NON TAX REVENUE	NET FISCAL (703,000)	ANNUAL	FTE
			Taxation Rates Total	\$	\$	\$		
3-01	FINANCE	1-8-2990346-1098	<p>2017 Capital Project Deferrals / Adjustments</p> <p>1.001 Bridge St W - Coleman to Highland Design \$ 150,000 \$ 150,000 \$ 300,000</p> <p>1.005 Avondale Road - Dundas St W to Harder Dr \$ 150,000 \$ 25,000 \$ 175,000</p> <p>1.053 Various Buildings - Accessibility \$ 50,000 \$ 50,000</p> <p>1.059 City Hall Flag Poles \$ 16,000 \$ 16,000</p> <p>1.066 Trail Lighting Replacement \$ 60,000 \$ 60,000</p> <p>1.069 Victoria Park Resurfacing and Trail \$ 200,000 \$ 200,000</p> <p>1.084 GIS Data Collectors - budget reduction \$ 7,000 \$ 7,000</p> <p>1.086 Public WiFi \$ 50,000 \$ 50,000</p> <p>1.087 Information Screens - 3 Sites \$ 20,000 \$ 20,000</p> <p>\$ 703,000 \$ 175,000 \$ 878,000</p>					
			TOTAL CATEGORY 3	\$ (703,000)	\$ -	\$ (703,000)	\$ -	1.0
4-01	TRANSIT	1-8-9000485-0010	<p>Transit Supervisor</p> <p>The addition of a Transit Supervisor is required to enhance the supervision of the transit operators. The Supervisor would be responsible for training, dispatching, incident investigating, and resolving disputes including discipline when required. The supervisor would assist management with the collection, analysis, and reporting of transit statistics.</p>	\$ 50,000		\$ 50,000	\$ 90,000	
4-02	RCCS	1-8-4000611-0010 1-8-4000611-0020	<p>Archives - Young Canada Works</p> <p>application submitted for a summer student to work 16 weeks (May 8-August 25) x 35 hrs/week @ \$15.00. Total salary = \$8,400. YCW requested to contribute 50% so archives budget share is \$4,200 to be split 50% with Hastings County. Total estimated cost is \$8,400 salary and \$1,000 Benefits = \$9,400</p> <p>YCW share = \$4,700</p> <p>Remaining = \$4,700 split 50% with Hastings County</p> <p>City's share is \$2,350 or \$2,100 (1-8-4000611-0010) & \$250 (1-8-4000611-0020)</p>	\$ 7,000	\$ 4,700	\$ 2,300		.31
4-03	DES	1-8-5100375-0010	<p>Proactive by-law Enforcement (Staffing)</p> <p>Refer to Staff Report</p>	\$ 30,000		\$ 30,000	\$ 81,000	0.3
			TOTAL CATEGORY 4	\$ 87,000	\$ 4,700	\$ 82,300	\$ 171,000	1.3
5-01	ESI	1-8-5000970-0520	<p>Industrial Land Certification - Part 2</p>	\$ 50,000	\$ 25,000	\$ 25,000	\$ -	
5-02	ESI	1-7-1020102-0125 NEW	<p>Tourism Initiatives</p> <p>Propose a \$30,000 budget to purchase brochure racks, trade show booth, banners, trade show materials, tourism brochures, etc. Staff will be submitting an application to the EODP fund (or RED fund) for a \$15,000 contribution (50%). This will be an annual initiative.</p>	\$ 30,000	\$ 15,000	\$ 15,000	\$ -	

Number	DEPT	ACCOUNT NO.	DESCRIPTION OF ISSUE	EXPENDITURE	NON TAX REVENUE	NET FISCAL	ANNUAL	FTE
5-03	ESI	1-8-5000960-0563	Business Self Help Office An additional \$5,000 in funding (in addition to the \$15,000 annual contribution) is being requested to support ongoing efforts to encourage and support entrepreneurship. This additional funding will be used to support the Starter Company Plus funding that was committed by the Province of Ontario. Belleville sees the majority of the benefit from this program and the additional funding will be used to promote the program and provide staffing support to handle the additional applications.	\$ 5,000		\$ 5,000	\$ 5,000	
5-04	DES	1-7-5200100-2350 1-8-5300940-0523	Official Plan Review and Update The continued growth pressures north of the 401 and the future expansion of the NE Industrial Park will require adjustment to the City's Urban Boundary as defined in the Official Plan. In order to satisfy provincial legislation, it will be necessary to undertake a comprehensive review of the Official Plan. \$75,000 per year for 2 years. Total \$150,000	\$ 75,000	\$ 75,000	\$	\$	
5-05	DES	1-8-5100375-0530	Proactive by-law Enforcement - Legal Fees Additional fees would be incurred as a result of the increase in by-law enforcement activity created through the dedication of additional resources to the function as outlined in the staff report attached to Issue 4-06 above.	\$ 10,000		\$ 10,000	\$ 10,000	
5-06	YARDS	1-8-3520500-0420	Thurlow Landfill Compactor New wheel skins for the compacting wheels of the Cat 816F Trasher Compactor for the Landfill Compactor. The compacting teeth on the existing wheel skins of the trash compactor need to be replaced so the compactor can compact the garbage properly. Funded from the Capital Equipment Reserve fund - Transportation Services	\$ 45,000	\$ 45,000	\$	\$	
5-07	TRANSIT	1-8-9000480-0010	Transit Route 10 Continuation Route 10 (Loyalist-Quinte Mill-Millennium) began operating as a trial route in September 2015. During Operating Budget discussions in November 2015 Council approved the operation of Route 10 through to the end of 2016. In order to maintain the service beyond January 1st, funding was extended through to the 2017 Operating Budget deliberations. The ridership trend for Trial Route #10 has seen monthly increases, during Loyalist College semesters. Beginning in January the route was amended to address the down periods and increase ridership by providing better service to the Bridge/Palmer/Sidney Street neighbourhoods.	\$ 154,600	\$ 80,000	\$ 74,600		
5-08	TRANSIT	1-8-9000480-0010	Belleville Senators Trial Route Transit has been asked to provide assistance in developing a shuttle service for patrons of the Belleville Senators Hockey home games. The concept includes operating two shuttle buses from separate remote parking lots. The cost to operate this service is based on 40 home games per season.	\$ 25,000		\$ 25,000	\$ 50,000	
5-09	FIRE	1-8-8000350-0520	Fire Master Plan Update Third party and Core Services review and update of Fire master Plan. Additional 2017 - \$25k, 2018-\$75k, Total \$100K	\$ 25,000		\$ 25,000	\$ 75,000	
5-10	FIRE	1-8-8000355-0010	Firefighter Outfitting Additional Officer and two Firefighters for Rural- Initial equipment issue for positions \$21,000 one time and the additional points allotment and standby of \$10,000 annual.	\$ 31,000		\$ 31,000	\$ 10,000	

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5-11	RCCS	1-8-4000600-0120	<p>QSWC Celebrations With the Yardmen Renovation and Expansion Project and the introduction of the Belleville Senators there will be a variety of events, celebrations, communications, public relations and advertising activities required in 2017. August 2017 will also mark the 5th year anniversary of the opening of the new Quinte Sports & Wellness Centre and we are planning some special activities and would like to provide giveaways to our clients who have contributed to the QSWC success story. Both of these are a one time expense.</p>	\$ 10,000	\$ -	\$ 10,000	\$ -	
5-12	RCCS	1-8-4000610-0630	<p>Glanmore Strategic Plan Development of a multi-phased strategic plan of 2017-2021. Preliminary strategic planning meetings took place in 2016. An estimate for the development of the strategic plan from the Vaughan Group (total of five phases), phase 1 (estimate \$5,000) and phase 2 (estimate of \$15,000)) is \$13,600 to \$17,600 + HST. Therefore we recommend an increase of \$20,000 to the curatorial budget to allow for completion of phase 1 and 2 in the late summer/fall of 2017. Later phases will be completed in 2018. This project is essential to the future development of the museum and our services.</p>	\$ 20,000	\$ -	\$ 20,000	\$ -	
5-13	PARKS	1-8-4300814-0370	<p>Canada Goose Management The numbers of Canada Geese in Belleville Parks has increased and is effecting the use and enjoyment of waterfront trails in particular. Geese were almost instinct and were re-introduced in the '950's and 1960's into Southern Ontario. It is estimated that there are now 400,000 geese in Ontario. Geese populations have exploded because the waterfront parks are well suited with few natural predators. Negative human/goose interactions include territorial behavior, hissing, refusal to move out of the way for cyclists & pedestrians and fouling of trails with excrement. A Canada goose can produce 0.5 kg of excrement per day. Program will include egg oling, hazing with border collies and lasers which causes no harm to the birds and relocation of Canada Geese if numbers persist. Public information, Bylaw and signage required to educate and encourage those who continue to regularly feed Canada Geese along the trail system.</p>	\$ 25,000	\$ -	\$ 25,000	\$ 25,000	
5-14	PARKS	Various Accounts	<p>Portable Toilets Parents are strongly requesting that portable toilets be installed at playgrounds and the splash pad at Parkdale for family use. Seniors in particular are strongly requesting that portable toilets be installed along trails where facilities are at some distance. An increase in park usage and unreliable plumbing is necessitating that six portable units be placed at the washroom building at West Zwick's Park for the months of June, July, August, September. Distribution Trails -1-8-4300814-0370\$ 5250; Playgrounds and Splash Pads-1-8-4300822-0370 \$10920; Parks Buildings-1-8-4400827-0370 \$ 7830</p>	\$ 24,100	\$ -	\$ 24,100	\$ 24,000	
5-01	RCCS	1-8-2990346-1098	<p>TOTAL CATEGORY 5 Tennis Court Refurbishing</p>	\$ 529,700	\$ 240,000	\$ 289,700	\$ 199,000	
5-02	DES	1-8-2990346-1098 1-8-5100375-0060	<p>By-law Enforcement and Building Services Software Module in Cityview for more efficient resource use and by-law complaint / enforcement tracking, issuing orders, notices & letters (65,000) Annual Maintenance costs \$8,000; required upgrade for Cityview building permit software \$20,000</p>	\$ 93,000	\$ 20,000	\$ 73,000	\$ 8,000	NII
5-03	RCCS	1-8-2990346-1098	<p>Victoria Park Harbour - Chara Control</p>	\$ 90,000	\$ 90,000	\$ -	\$ -	NII

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			TOTAL CATEGORY 6	\$ 208,000	\$ 135,000	\$ 73,000	\$ 8,000	
8-01	EXTERNAL	1-8-6500960-0561	QEDC Budget increase per capita from \$3.87 to \$3.95. Representing a \$4,000 increase.	\$ 4,000		\$ 4,000		
8-02	EXTERNAL	1-8-5000960-0571	Bay of Quinte Marketing Board Bay of Quinte Tourist Council and the Bay of Quinte Living Council have combined into one operation; the Bay of Quinte Regional Marketing Board. The budget proposed is \$1.30 per capita.	\$ 67,100		\$ 67,100		
8-03	EXTERNAL	1-8-3525000-0370	Quinte Waste Solutions City of Belleville Share is \$954,100. Total budget decrease of 2.19% for 2017.	\$ (21,400)		\$ (21,400)		
8-04	EXTERNAL	1-8-6300380-2370 1-8-6300380-2371 1-8-6300380-2372	Quinte Conservation City of Belleville Share: Operating requisition \$528,200; Dam Operations \$49,400; Special Projects \$142,300. Overall budget increase of 2.84% for 2017.	\$ 19,900		\$ 19,900		
8-05	EXTERNAL	1-8-6400391-0370	911 Program City of Belleville Share is \$ 56,700. Total budget decrease of 1.90% for 2017.	\$ (1,100)		\$ (1,100)		
8-06	EXTERNAL	1-8-6500900-1377	Belleville Library Total Library Requisition is \$2,030,200. Total budget increase of 2.49% for 2017.	\$ 49,300		\$ 49,300		
8-07	EXTERNAL		Police Service Board Total Budget approved by Police Services Board on March 28, 2017 is \$17,253,100	\$ 778,000		\$ 778,000		
8-08	EXTERNAL	1-8-4000600-0088	Stirling Arena The City's share of the Stirling Arena Capital and Operating Budgets has increased from \$22,400 to \$34,300 representing a budget increase of 53.13% for 2017.	\$ 11,900		\$ 11,900		
9-01	EXTERNAL	1-7-1030101-0217	TOTAL CATEGORY 8 Provincial Offences	\$ 907,700	\$ -	\$ 907,700	\$ -	
9-02	EXTERNAL	1-8-6500581-1376	EMS City of Belleville share is \$ 3,190,300. Total Budget increase of 3.35% for 2017.	\$ 103,300		\$ 103,300		

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9-03	EXTERNAL	1-8-6500590-0130	Social Services General Assistance City of Belleville share is \$ 2,609,900. Total Budget decrease of 10.12% for 2017.	\$ (293,800)		\$ (293,800)		
9-04	EXTERNAL	1-8-6500590-1370	Social Housing Belleville share is \$ 4,448,600. Total Budget increase of 6.40% for 2017.	\$ 267,600		\$ 267,600		
9-05	EXTERNAL	1-8-6500592-1378	Hastings Manor Belleville share is \$ 1,677,300. Total Budget increase of 16.74% for 2017.	\$ 240,500		\$ 240,500		
9-06	EXTERNAL	1-8-6500592-1372	Centennial Manor Belleville share is \$ 284,400. Total Budget increase of \$16.84% for 2017.	\$ 41,000		\$ 41,000		
9-07	EXTERNAL	1-8-2900340-0585	MPAC Fees share is \$ 605,400. Total Budget increase of 1.17% for 2017.	\$ 7,000		\$ 7,000		
9-08	EXTERNAL	1-8-6500580-1375	Health Unit share is \$ 1,005,700. Total Budget increase of .60% for 2017.	\$ 6,000		\$ 6,000		
			TOTAL CATEGORY 9	\$ 371,600	\$ -	\$ 371,600	\$ -	
			TOTAL ISSUES	\$ 3,464,000	\$ 2,542,700	\$ 921,300	\$ 229,000	